

**Form 806**  
**(Revised 4/07)**  
**Fee Schedule**



Secretary of State  
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Credit Cards Accepted:  
Visa, MasterCard & Discover

Section 402.002 of the Texas Business Organizations Code (BOC) makes BOC filing fees applicable to comparable filings made under the Texas Business Corporation Act, Texas Professional Corporation Act, Texas Non-Profit Corporation Act, Texas Professional Association Act, Texas Limited Liability Company Act, Texas Miscellaneous Corporation Laws Act, Texas Revised Limited Partnership Act, and the Texas Revised Partnership Act.

**I. Domestic For-Profit Corporations**  
(Sections 4.151 & 4.152, BOC)

Reservation/Renewal of Entity Name	\$40
Transfer of Reserved Name	15
Withdrawal of Reserved Name	No fee
Certificate of Formation	300
Articles/Certificate of Amendment	150
**Articles/Certificate of Merger	300
***Articles/Certificate of Conversion	300
Articles/Certificate of Share Exchange	300
Restated Certificate of Formation/Articles of Incorporation	300
Change of Registered Agent/Office	15
Change of Address by Registered Agent	15
Resignation of Registered Agent	No fee
Statement of Operation as a Close Corporation	15
Statement of Restriction on Transfer of Shares	15
Amendment to Established Series of Shares	15
Articles of Dissolution/Certificate of Termination	40
Revocation of Voluntary Dissolution	15
Reinstatement after Voluntary Termination	15
Reinstatement following tax forfeiture	75
Reinstatement after Involuntary	
Dissolution/Termination	75
Statement of Delayed Effective Condition	15
Articles/Certificate of Correction	15
Preclearance of any filing instrument	50
Any instrument for which no express fee provided	15
<b>Expedited Processing Fee per document</b>	<b>25</b>
** Merger fee must include filing fee for the formation of any domestic filing entity created by plan of merger.	
*** Conversion fee must include the filing fee for the formation of any converted domestic entity.	

**II. Professional Corporations**

Fees same as for-profit corporation fees.  
(Sections 4.151 & 4.157, BOC)

**III. Professional Associations**

Except as noted, fees same as for-profit corporation fees. (Sections 4.151 & 4.156, BOC)

Certificate of Formation	\$750
Annual Statement	35

**IV. Foreign For-Profit Corporations, Foreign Professional Corporations, Foreign Professional Associations, Foreign REITS, and Foreign Business Trusts**  
(Sections 4.151 & 4.160, BOC)

Reservation/Renewal of Entity Name	\$40
Registration/Renewal of Foreign Entity Name	40
Withdrawal of Registered Entity Name	15
Application for Registration to do Business	750
Amended Certificate of Authority/Registration	150
Withdrawal of Certificate of Authority/Registration	15
Termination of Foreign Registered Entity	15
Preclearance of any filing instrument	50
<b>Expedited Processing Fee per document</b>	<b>25</b>

**V. Nonprofit Corporations**  
(Sections 4.151 & 4.153, BOC)

Reservation/Renewal of Entity Name	\$40
Transfer of Reserved Name	15
Withdrawal of Reserved Name	No fee
Certificate of Formation	25
Articles/Certificate of Amendment	25
Articles of Consolidation	50
**Articles/Certificate of Merger	50
*** Certificate of Conversion	50
Restated Certificate of Formation/Articles of Incorporation	50
Change of Registered Agent/Office	5
Change of Address by Registered Agent	15
Resignation of Registered Agent	No fee
Periodic Report	5
****Periodic Report after forfeiture of right to do business	5 plus late fee
Periodic Report after involuntary dissolution or involuntary termination	\$25
Articles of Dissolution/Certificate of Termination	5
Reinstatement after Voluntary Termination	5
Reinstatement following Tax Forfeiture	No fee
Reinstatement after Involuntary	
Dissolution/Termination	5
Statement of Delayed Effective Condition	5

## V. Nonprofit Corporations (continued)

(Sections 4.151 & 4.153, BOC)

Articles/Certificate of Correction	15
Application for Registration to do Business	25
Amended Certificate of Authority/Registration	25
Withdrawal of Certificate of Authority/Registration	5
Termination of Foreign Registered Entity	5
Preclearance of any filing instrument	50
Any instrument for which no express fee provided	5
<b>Expedited Processing Fee per document</b>	<b>25</b>
** Merger fee must include filing fee for the formation of any domestic filing entity created by plan of merger.	
*** Conversion fee must include the filing fee for the formation of any converted domestic entity.	
**** Periodic report late fee is \$5 or \$1 for each month that the report remains unfiled, whichever amount is greater, but not to exceed \$25.	

## VI. Limited Partnerships

(Sections 4.151 & 4.155, BOC)

Reservation/Renewal of Entity Name	\$40
Transfer of Reserved Name	15
Withdrawal of Reserved Name	No fee
Registration/Renewal of Foreign LP Name	40
Withdrawal of Registered Foreign LP Name	15
Certificate of Formation	750
Certificate of Amendment	150
** Certificate of Merger	300
*** Certificate of Conversion	300
Restated Certificate of Limited Partnership/Formation	300
Change of Registered Agent/Office	15
Change of Address by Registered Agent	15
Resignation of Registered Agent	No fee
Periodic Report	50
Periodic Report after forfeiture of right to do business	50 plus late fee
Periodic Report Late Fee	25/month not to exceed 100
Periodic Report after involuntary cancellation or termination	225
Certificate of Cancellation/Termination	40
Revocation of Voluntary Cancellation	15
Reinstatement after Voluntary Termination	15
Reinstatement after Involuntary Cancellation/Termination	75
Statement of Delayed Effective Condition	15
Articles/Certificate of Correction	15
Registration/Renewal of Foreign Entity Name	40
Withdrawal of Registered Entity Name	15
Application for Registration to do Business	750
Amended Certificate of Authority/Registration	150
Withdrawal of Certificate of Authority/Registration	15
Termination of Foreign Registered Entity	15

## VI. Limited Partnerships (continued)

(Sections 4.151 & 4.155, BOC)

Preclearance of any filing instrument	50
<b>Expedited Processing Fee per document</b>	<b>25</b>
** Merger fee must include filing fee for the formation of any domestic filing entity created by plan of merger.	
*** Conversion fee must include the filing fee for the formation of any converted domestic entity.	

## VII. Limited Liability Companies

Fees same as domestic and foreign for-profit corporation filing fees. (Sections 4.151 & 4.154, BOC)

## VIII. General Partnerships

(Sections 4.151 & 4.158, BOC)

### DOMESTIC

Limited Liability Partnership	
Application/Registration	\$200/partner
Renewal of LLP Registration	200/partner
Amendment to LLP Registration	10
Plus \$200 for each partner added by amendment	
Correction to LLP Registration	15
Preclearance of any filing instrument	50
For any other filing instrument	
Same fee as filing fee imposed for a similar instrument filed by a limited partnership	
<b>Expedited Processing Fee per document</b>	<b>25</b>

### FOREIGN

Application for Registration of Foreign LLP	
\$200 for each partner in Texas, but not less than \$200 nor more than \$750	
Renewal of Registration of Foreign LLP	
\$200 for each partner in Texas, but not less than \$200 nor more than \$750	
Amendment to Foreign LLP Registration	10
Plus \$200 for each partner added not to exceed 750	
Correction to Foreign LLP Registration	15
Withdrawal of Foreign LLP Registration	15
Termination of Foreign Registered Entity	15
Change of Registered Agent/Registered Office	15
Change of Address by Registered Agent	15
Resignation of Registered Agent	No fee
Reinstatement after revocation of registration	75
Preclearance of any filing instrument	50
For any other filing instrument	
Same fee as filing fee imposed for a similar instrument filed by a limited partnership	
<b>Expedited Processing Fee per document</b>	<b>25</b>

## IX. Assumed Names

(Chapter 36, Texas Business & Commerce Code)

Assumed Name Certificate	\$25
Abandonment of Assumed Name	10
<b>Expedited Processing Fee per document</b>	<b>25</b>

## X. Registration of Financial Institutions

### TEXAS PROBATE CODE § 105A

Foreign Corporate Fiduciary No fee

### TEXAS FINANCE CODE § 201.102

#### Bank, Savings & Loan, Savings Bank, & Trust Co.

Application for Registration \$750  
Amended Registration 150  
Change of Registered Agent/Office 15  
Cancellation/Withdrawal of Registration 15  
Reinstatement after revocation of registration 75  
Preclearance of any filing instrument 50  
***Expedited Processing Fee per document 25***

#### Credit Union

Application for Registration \$25  
Amended Registration 25  
Change of Registered Agent/Office 15  
Cancellation/Withdrawal of Registration 5  
Reinstatement after revocation of registration 5  
Preclearance of any filing instrument 50  
***Expedited Processing Fee per document 25***

## XI. Appointment of Agent

(Unincorporated Nonprofit Associations & Texas Finance Code appointments under § 201.103)

Appointment of Agent \$25  
Amendment to Appointment of Agent 5  
Resignation of Agent No fee  
Cancellation of Appointment 5  
***Expedited Processing Fee per document 25***

## XII. Trademarks

(Chapter 16, Texas Business & Commerce Code)

Application for Registration \$50  
Renewal of Registration 25  
Assignment of Registration 10  
Recordation of Instrument Relating to Title 10  
Change of Registrant Address No fee  
Voluntary Cancellation of Registration No fee

## XIII. Copies and Certificates

Certificate of Existence (Status) \$15  
Certificate of Fact 15  
Apostille 15  
Long Form Certificate of Existence (Status plus list of filings) 25  
Certified Copies \$1.00/page plus 15 per certificate  
Uncertified Copies (50 pages or less) .10 per page  
Uncertified Copies (more than 50 pages) .15 per page  
Fax Transmission of Certificates, Copies, Acknowledgements of Filing, etc. \$2.00 per page  
***Expedited Processing Fee per certificate 10***

## XIV. Credit Card Payments

MasterCard, Visa, and Discover credit cards are accepted in payment of fees. Fees paid by credit card are subject to a statutorily authorized convenience fee of 2.7 percent of the total fees. When submitting a filing instrument by fax, credit card information must accompany the transmission (Form 807).

## XV. Expedited Processing

A cover letter or cover sheet should accompany the filing instrument or order request and provide a daytime phone number and contact name. *The cover must specifically request expedited processing.* The document/order request will be processed by close of business on the business day following the day of receipt. Expedited processing is not provided for trademark documents.

***Expedited Processing Fee per document 25***  
***Expedited Processing Fee per certified copy/certificate of status or fact 10***

## XVI. Forms

The Secretary of State has promulgated forms making certain filings. Use of these forms is not mandated. Forms are available online at at [www.sos.state.tx.us](http://www.sos.state.tx.us).

## XVII. SOSDirect

Online access to the business entity and UCC databases is available through SOSDirect. The fees associated with an SOSDirect account are the fees imposed for a document filing, for copies and certificates ordered, and inquiries submitted. The cost of an inquiry is \$1.00 per name searched. The \$1.00 fee is not charged when the search is made when ordering copies/certificates or when making a document filing. There are no monthly subscription fees. For more information, please call (512) 475-2755 or visit our web site at [www.sos.state.tx.us](http://www.sos.state.tx.us).

## XVIII. Merger and Conversion Fees

The fee for the merger of a domestic filing entity must include the formation fee for each newly created domestic filing entity. For example, the total filing fee for the merger of a Texas corporation with a limited liability company that creates a new Texas limited partnership is **\$1050**. When the converted entity (the entity after the conversion) is a Texas entity, the filing fee must include the fee for the formation of the converted domestic entity. For example, the total fee for converting a Texas corporation to a Texas limited liability company is **\$600**.

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